

April 23, 2015

To Whom It May Concern,

I am honored to have the opportunity to write a letter on behalf of Mrs. Kathy Rackley. I have known Kathy for the last 6 years and worked directly under her for 5 of those years. Mrs. Rackley was my Assistant Principal during my time at Lincoln Heights Elementary School. In my role as an Instructional Resource Leader, I had the privilege of collaborating with Kathy every day.

It is my sincere belief that my success as an educator, and leader, is in large part due to my time learning from Kathy. Kathy is the type of leader, who respects and listens to her staff. She encourages them to be part of the development and improvement of the school. Kathy includes her staff in decision making, which in turn makes them feel like an integral part of the team. She creates a culture where everyone feels valued and essential. Kathy has the ability to be honest with her feedback and at the same time make her employees strive to become better educators. She sets goals for herself and her staff and is constantly monitoring the progress of these goals. Kathy spends many hours meeting with teachers, examining data and researching best instructional practices. She is one of the most dedicated educators I have ever met.

Personally, Kathy Rackley has been one of the most valuable contributors behind my success and accomplishments. She knows of my desire to eventually become an administrator and dedicated her valuable time to help me work toward accomplishing this goal. Kathy provided many opportunities for me to take leadership roles at the school. She helped me chair committees, lead grade level meetings and deliver professional development to the staff. She let me shadow her on many of her administrative duties and she spent endless hours answering all of my questions about administration. One of the most invaluable support systems Kathy created was a website that held multiple tools to support a future administrator or educational leader.

In conclusion, I truly appreciate everything I have learned from Kathy Rackley. If you are looking for an administrator who is hard working, goal oriented, supportive, honest, sincere and shows a true passion for changing the lives of children Kathy is the leader for you. If you have any further questions please feel free to contact me at (313) 727-1000.

Sincerely,

Jeannine Miller

4th Grade Teacher

Rolesville Elementary School